CSCO
CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

Executive Meeting
Virtual
June 9, 2025
10:30 AM EST

In attendance: Dean Woodbeck, Trevor Klein, Kathleen Thompson, Joe Rogers, Adriana Rerecich, Vincenzo Silvestro, Leah Daly, Diana Conidi, Brandy Delayne, Bishop Mathieu

Regrets:

Check in

Land Acknowledgement : Adriana

Prayer : Dean

Approval of Minutes - Trevor moved the minutes from May 12th, Vincenzo second, Carried

Approval of Agenda - Adriana sent the agenda, Carried

Group Norms - Adrianna reviewed the group norms that are in the shared Exec folder.

Strategic Plan - found in the exec folder

Correspondence

- Job posting were distributed
- Ottawa area contact at St Paul U. - recommended to go through the student assoc.
    - Mary Linda, Vivian O, Lynn and Margo (chaplains)
- Assumption college - also need a contact.

Action Items

- **Conference planning guide - deferred to August**
- **Review of Actions Items will be tabled at the August Meeting.**

Conferences

- **2025 update/wrap up**
    - Evaluation forms completed?
    - Hope to send out the form June 10th.
- **2026**
    - Meeting next week to define additional roles (registrar and accounting)
    - subcommittees ie. fundraising
    - cost of the conference is increasing because of the extra day
    - CSCO maybe in a position to help with individual **member** costs in the form of a subsidy
- **2027**
    - Video will be sent out to advertise a host for the 27' conference - action Joe

CCC Committees

● **WFMP - Adrianna Rerecich**

- wrap up meeting/planning meeting for next year
- Thursday student day
- First meeting in September
- One workshop - Dr Joe - "Plenty Good Room" - messengers of hope to 2SLGBTQIA+
- Faith in Action - Trevor will participate

CSCO Sub-committees

● **Ethical Guidelines -** complete

● **Conference Planning Guide -** deferred to August

● **CSCO Retirees -** Ongoing: VP portfolio

- CSCO retires email has been set up for contacting the organization - Kathleen will monitor

Secretary's Report

- AGM Minutes - please review for the August meeting

Treasurer's Report

- Account

- Diana and Vincenzo are working through May cheques and accounts payable/receivable
- meeting schedule for next week to transfer records, etc. to Diana. Adrianna will be in attendance to ensure transparency and understanding of processes.
- conference income $42000 to the conference and they anticipate expenses of $39000.
  Needs to be finalized.- action Diana
- Is there a way to streamline the process for payment so that there is not a delay payments
  - we cannot exclude chaplains for delayed payments due to board processes
  - ETF is starting to be used by various boards so they won't have issue cheques

Motion to accept the report: Vincenzo, second by Adriana, carried

Communication Coordinator's Report

- more information included on the member only portion of the website
- Outreach to organizations
  - https://ustpaul.ca/en/pastoral-services/
- transition of emails to new board members.
  - recover email info@csco.ca, do not include a phone number
  - date should be Oct 12, 1988
- Past president and member at large one emails have been recovered.

Report Moved by Kathleen, seconded by Trevor, Carried

Membership and Marketing Coordinator's Report

- Some payments came in for the conference, but no further information to update
- mentorship for new chaplains? We can talk about what that would look like.
    - Virtual meetings
    - Connect with retirees
    - on the form there are questions that people have not been answering
    - New chaplains are 1-5 years in their role
    - New mail outs in September - forward names to Joe
    - reminder that members should pay their own fee and not their board (encourage) so we avoid conflict of interest with boards. - Professional dues deduction on your income tax

Report moved by Joe, second by Leah, Carried

Members at Large Report

- **Fresh look at coordinating our equity resources**
- **Canadian Jesuit - Youth 4 Others - advocacy forum Nov 16-18th, St Paul University**
    - **Social justice - rich/meaningful and full discussions**

Moved by Leah, Dean seconded, carried

Vice President's Report

- **no report**
- **some housekeeping was done to clean up emails, etc for the transition**
- **Future items of consideration:**
    - **newsletter, canva prepared and can be shared. June will be completed**
    - **mentorship for new chaplains**
    - **Retirees**

Moved by Adriana, seconded by Vincenzo, carried

President's Report

- **No report**
- **Dean is moving to Sask. but will still be around for Past President for the one year**

- **Partnerships:**
    - **ACBO**
        - April the letter was read
        - Pastoral guidelines for chaplaincy - older document
        - Bishop Mathieu will give an update at October meeting of ACBO
            - DPDSB removed all OCT qualified chaplains
            - What are the hopes and expectations we would like to suggest - Adriana and Dean to action
            - Bishops can only offer moral support as they have no authority in the management of school boards
            - consideration of professional status and employment rights around the issue of unionization in workforces.

        - ensure quality chaplain in this professional role.
    - **CCC - WFMP workshop**
    - **ICE - no movement or participation by us with ICE lately**
        - **10 year document to celebrate the Renewing the Promise**
    - **OCSTA - reconnect with this partner**
    - **CPCO - written for their magazine, but no formal connections**
    - **OCSOA - needs to be developed**

End of year letter

- **June 20th deadline for this year**
- **include it in the newsletter - one mail out**
- **add new member bio/introductions**

New Business

- **create a video that promotes the work of Chaplaincy**
    - **could be posted on board websites to help new students understand the role**
    - **given to partners to help clarify our importance in catholic education**
    - **Adriana will establish a team to develop**
- **New members need to forward address and main contact number , full name and date of birth for the formal list.**
- **Info for the contact list to include your email address.**

Upcoming Dates:
Meeting dates for 2025-2026

- **August 19 - 12:30-2:30**
  Leah - Land Acknowledgement
  Wayne - Prayer

- **Oct 23-25 WFMP**
  Meet Oct 23rd 3:00 PM - optional virtual option?

- **Jan 12th - 10-2**
  Land - Diana
  Prayer - Trevor

- **March 11th - 10-2**
  Land - Kathleen
  Prayer - Adriana

- **April 27th - 1-3**
    - **Land - Adriana**
    - **Prayer - Trevor**