

1. Opening Prayer – led by Jolene Smith
2. Verification of Members present – 71 present
3. Adoption of Previous Minutes – motion to adopt – Cathy Mosole ; seconded -Tomy Valookaran; adopted
4. Approval of Agenda – See item number 5. motion to adopt – Vincenzo Silvestro ; seconded - Sue O’Keefe; approved
5. Greetings
 - a. Bishop Nguyen, ACBO liaison from Archdiocese of Toronto, will bring greetings at the banquet tomorrow
6. Treasurer’s Report
 - a. Increase in membership fees assisted in covering operating costs; \$535 profit from 2018 conference; facility cost increase because timing of expenses coming in; bill from accountant is not yet received; 2 bursaries for 2019 conference granted; seed money out for next year’s conference; greater executive mileage and accommodation costs due to distance;
 - b. Motion to adopt – Sue O’Keefe; seconded – Cathy Cavanagh; adopted
7. Communication Co-ordinator’s Report
 - a. social media - 712 followers; #CSCO2019 to be used for the conference
 - b. Motion to adopt – Toni Bellefontaine; seconded – Mary Lozowsky; approved
8. Membership and Marketing Co-ordinator’s Report
 - a. membership payments and communication varies by board; When Faith Meets Pedagogy (WFMP) – CSCO sticky notes used in delegate bags again this year; WFMP – small gift for members made available at CSCO display table; developed and distributed a “New CSCO Member Information package” for new members;



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

**UNAPPROVED MINUTES
Annual General Meeting
Holiday Inn Yorkdale, Toronto, ON
February 27, 2019**

going forward will be reaching out to non-member boards, postsecondary chaplains, and Canadian Catholic Campus Ministry;

- b. Motion to adopt – Nick Ali ; seconded – Anne Heemskerk; approved

9. Members At Large Reports

- a. Member at Large 1 Paul Mayne-Devine

- i. Paul Mayne-Devine together with Brenda Holtcamp and Kathleen Ware, planned and led the first CSCO sponsored workshop at WFMP 2019;

- b. Member at Large 2 Fr. John Whyte

- i. Contributed to Eastern Ontario perspective and building partnerships; making connections with Eastern Ontario Catholic Curriculum Corporation and Eastern representative of Ontario English Catholic Teachers Association.

- c. Motion to adopt – Kim Lajoie; seconded – Adrianna Rerecich; approved

10. Vice-President's Report

- a. Easter Newsletter submissions due by April 12th; Prayer partners again this Lent; We have 8 retirements this year; Brian Halferty nominations to be announced at Banquet tomorrow; there are 5 executive positions available - please consider serving in this capacity; Please forward notification of any deceased CSCO members to Lorenzo Campanelli to keep our records up to date;

- b. Motion to adopt – Aaron Pellerin; seconded - Michael Trolly

11. President's Report

- a. Our Strategic Plan document was developed June 2018 by a committee of CSCO members and partners; will report annually on the plan;
- b. ACBO – we presented to ACBO October 3, 2019; focus of presentation was how Chaplaincy Leaders seek to serve their school communities using the framework of the ACBO Renewing the Promise document.



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

UNAPPROVED MINUTES
Annual General Meeting
Holiday Inn Yorkdale, Toronto, ON
February 27, 2019

- c. OCSTA - We hope to have a booth at the Ontario Catholic School Trustees Association (OCSTA) conference in April 2019.
- d. CPCO – Jolene Smith represented CSCO at the CPCO Conference November 2019;
- e. ICE – Jolene Smith connected with Michael Pautler, Executive Director of the Institute for Catholic Education (ICE) at the CCC Faith in Education Plenary in November 2018 and at the Adult Faith Formation Conference in February 2019.
- f. CCC – we continue to have CSCO executive representation on the CCC’s Faith in Education and When Faith Meets Pedagogy (WFMP) committees; CSCO booth at WFMP 2018; CSCO sponsored workshop at WFMP 2018; with approval of membership, we plan to continue our partnership with CCC; we will take applications for CSCO workshop presenters at WFMP 2019.
- g. New connection made with The Rick Hansen Institute; exploring the possibility of doing a writing project on their school-based program.
- h. Two specific goals of our Strategic Plan are to encourage ongoing spiritual development and providing opportunities for professional development; CSCO is offering a one day retreat in partnership with the Henri Nouwen Society, called “Courage for Caregivers”, on April 3, 2019; to further develop these two goals we will be forming two sub-committees – 1) professional development and 2) updating our code of conduct document.
- i. Renewing the Promise document – chaplaincy leaders not explicitly mentioned; Bishop Bergie and Michael Pautler have publicly, on several occasions, said that it was not deliberate; disappointing for CSCO;
- j. Motion – Paul Kovacs: In consultation with Bishop Nguyen the CSCO executive ask ACBO to write an addendum to Renewing the Promise that includes the role



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

UNAPPROVED MINUTES
Annual General Meeting
Holiday Inn Yorkdale, Toronto, ON
February 27, 2019

of chaplaincy leaders and that the addendum be created in collaboration with CSCO executive. Seconded – Andrea Taylor – majority approved - two opposed

- k. CCC – partnership renewal fees due for 2019-2020 June; Motion – Jolene Smith: That CSCO pay yearly CCC partnership fees; Seconded - Trevor Klein; approved
- l. Motion to adopt – Vincenzo Silvestro ; seconded – Anne Heemskerk - approved

12. New Business

- a. CCC – Writing Proposal with the Rick Hansen Foundation; develop resources as a Catholic supplement to their school program; Motion – Jolene Smith: to create a Catholic resource package for the Rick Hansen Institute school curriculum; Seconded – Cathy Mosole; approved;
- b. Sub-Committee for Professional Development – see item 11h); members invited to be on this committee
- c. Sub-Committee to update the Code of Conduct document – see item 11h); members invited to be on this committee
- d. Motions to Amend Constitution and By-Laws – Ann Clarke;
 - i. With the addition of the CSCO executive officer position of Membership and Marketing Coordinator, a change to the Constitution is proposed: Change number 5 by adding “membership and marketing coordinator” - seconded - Stephanie Jarrett; approved ;
 - ii. With the addition of the CSCO executive officer position of Membership and Marketing Coordinator, the following changes to the By-Laws are proposed:
 - ARTICLE 2: MEMBERSHIP, number 4 Fees - replace “Treasurer” with “Membership and Marketing Coordinator”.
 - ARTICLE 3: ORGANIZATION, Item 2 Executive Officers – add “Membership and Marketing Coordinator”.
 - ARTICLE 3: ORGANIZATION, Item 3 Election b) add “Membership and Marketing Coordinator”.
 - ARTICLE 3: ORGANIZATION, Item 9 Duties of the Treasurer a) delete “collect membership fees” and delete b).



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

UNAPPROVED MINUTES
Annual General Meeting
Holiday Inn Yorkdale, Toronto, ON
February 27, 2019

- ARTICLE 3: ORGANIZATION, add Item 12

12. Duties of the Membership and Marketing Coordinator

- a) manage annual membership registration, payments and files.
- b) deposit membership payments in the CSCO account.
- c) work toward increasing membership in consultation with the Executive.
- d) develop and distribute marketing and promotional material for the Organization.
- e) provide ministry of hospitality for new CSCO members.

Seconded – Laurie Young; approved ;

13. Nominations and Elections

- a. Vice President
 - i. Nominations: Paul Mayne-Devine nominated Lorenzo Campanelli; seconded by Annabel MacDonald; Lorenzo Campanelli accepted nomination; acclaimed
- b. Communications Coordinator
 - i. Nominations: Nick Ali nominated Krista Wood; Krista Wood accepted; seconded by Ariana Agnino; Genevieve Anderson nominated Stephanie Jarrett; Stephanie Jarrett accepted; seconded - Michele Davis;
 - ii. Addressed membership: Stephanie Jarrett; Krista Wood
 - iii. Standings: First – Krista Wood; Second - Stephanie Jarrett ;
 - iv. Elected: Krista Wood
- c. Secretary
 - i. Nominations: Cathy Cavanagh nominated Stephanie Jarrett; seconded by Michelle Davis; Stephanie Jarrett accepted nomination;
 - ii. Acclaimed: Stephanie Jarrett
- d. Treasurer
 - i. Nominations: Tomy Valookaran nominated Angelo Minardi; Angelo Minardi declined; Joanne Belanger nominated Anita Bedore; Anita Bedore accepted; seconded Patricia Morgetano; Mary Defayette nominated Gerard Monaghan; Gerard Monaghan accepted; seconded – Shawn McElhinney;
 - ii. Addressed membership: Anita Bedore; Gerard Monaghan
 - iii. Standings: First - Anita Bedore; Second - Gerard Monaghan
 - iv. Elected: Anita Bedore
- e. Member at Large: 1 and 2
 - i. Nominations: Sue O’Keefe nominated Gerard Monaghan; Gerard Monaghan declined; Tomy Valookaran nominated Brian Dunn; Brian Dunn declined; Paul Mayne-Devine nominated Fr. John Whyte; Fr. John



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

**UNAPPROVED MINUTES
Annual General Meeting
Holiday Inn Yorkdale, Toronto, ON
February 27, 2019**

- Whyte accepted; seconded Aidan Murphy ; Genevieve Anderson nominated Leah Daly; Leah Daly declined; Cathy Cavanagh nominated Maureen Dufour; Maureen Dufour declined; Joe Rogers nominated Donna Hughes; Donna Hughes accepted; seconded - Maureen Dufour;
- ii. Acclaimed: Fr. John Whyte; Donna Hughes

14. Adjournment – motion to adjourn Vincenzo Silvestro ; seconded - Toni Bellefontaine approved