



CATHOLIC SCHOOL
CHAPLAINS OF ONTARIO

Agenda
CSCO Executive Transition Meeting
Virtual
June 8, 2023: 9:00-2:00(EST)
June 13, 2023 11:00-2:00 (EST)

June 08, 2023

9 am - 11:30 am

Land Acknowledgement - Steph

Prayer - Dean

Ice Breaker Activity - Dean

Large Group Discussion - All

*points of resistance

*advocacy

Action Items

**Dean spoke with Archbishop Meihm - to advocate that CSCO be a part of the process. Arch. said he will be in contact.

11:30pm

Lunch - please have something ready to eat so we can break bread together.

12:15 pm - 2:00 pm

Transitioning Activities

https://workspace.google.com/intl/en_ca/pricing.html

https://www.vatican.va/roman_curia/dpc/documents/20230528_dpc-verso-piena-presenza_en.html

June 13, 2023 11:00am - 2:00pm

In attendance: Dean Woodbeck, Adriana Rerecich, Kathleen Thompson, Joe Rogers, Leanne Davis, Anita Bedore, Margaret Palmer, Stephanie Jarrett, Jeff Gendron

Regrets: Bishop Nguyen

Land Acknowledgement - Vincenzo

Prayer - Adriana

Approval of Minutes:

- February 15, 2023 - Move to Accept: Dean; Second: Adriana
 - Discussion: Leanne asks as to how long we have had an ACBO rep as part of the CSCO Executive- information from Margaret and Adriana is as early as 2010/2011.
 - **Approved**
- April 11, 2023 - Move to Accept: Dean; Second: Joe
 - **Approved**



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Approval of Agenda:

- Move to Accept: Dean; Second: Leanne;
 - **Approved**

Group Norms

Strategic Plan

- Margaret has sent the Surveys to Kathleen.
 - **Action Item:** Kathleen will send Surveys out to the Membership with request to be complete/returned by September 15, 2023.

Correspondence

- **OCSTA** - two newsletters received
- **Catholic Register** - Catholic Education Week article.

Action Items

- updated

Conferences

- 2024 -Mt. Carmel- Dean and Stephanie
 - April 16 - 18, 2024

Discussion: Do we need a moderator/coordinator? Initial discussion suggested inviting retired chaplains to serve as facilitators/recorders for small groups, but looking for ideas for someone to facilitate the large sessions.

- Kathleen suggests Cathy Pead (former chaplain, Hamilton) who assisted in the Synodal process for the Diocese of Hamilton.
- Stephanie suggests Fr. Paul MacNeil and Terri Pauco (led Synodal process for theDiocese of St Catharines)
- Adriana suggests Dr. Murray Watson.
- Leanne suggests the importance of a PD Session ahead of the conference on Synodality, to lay the groundwork ahead of the process. Suggests Dr. Cathay Clifford from St Paul University, Ottawa.
- Margaret suggests building on Leanne’s suggestion that we start with the PD session with Dr. Clifford and then would plan an activity for our first session at the conference to lead into the Synodal sessions. Perhaps the first evening “to know the task in spirit”.
- Dean affirms this plan highlighting the need to understand the difference in experiences of the Synod that may have been had across the province. Dean suggests that we have a separate meeting as a Conference Planning Team (date will be determined during upcoming dates item).
 - Action Items: Leanne will reach out to Dr. Cathy Clifford about PD Session
 - Action Item: Group will consider names for moderators/facilitations to bring to conference planning meeting.



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- 2025 - Niagara Catholic
 - Niagara Group has requested seed money and have tentatively booked Mount Carmel
- 2026 - Group of Chaplains from various boards
 - Have already met and are willing to fill in 2025 if necessary.

CCC Committees

- Faith in Education
 - **Action Item:** Group will discern serving on this committee for 2023/2024. Representative to be selected at August meeting.
- WFMP - Adriana Rerich and Dean Woodbeck
 - Adriana will be the CSCO rep at WFMP 2023. Dean has emailed Michael Bator to confirm this.
 - Adriana will continue to attend in person meetings and will zoom Dean in virtually.
 - Anita noted that we are in a good position right now to cover mileage for attendance at these meetings, however we should continue to reassess each year.

CSCO Sub-committees

- Ethical Guidelines - no report
- Conference Planning Guide - Steph
 - Was approved at AGM, however there was an indication that there still may be some grammatical errors.
 - **Action Item:** Adriana will proofread the document and send corrections to Stephanie
 - **Action Item:** Stephanie will send revised document to Kathleen to be posted on website in Member Only Zone.
- CSCO Retirees - no report
- Performance Appraisal Document - no report

Secretary's Report - Stephanie

- Move to Accept: Stephanie; Second: Adriana
 - AGM 2023 Minutes - will be submitted at August meeting
 - All 2023/2024 Letterheads, forms and folders will be shared at August meeting
 - **Action Item:** Stephanie will update letterhead, forms and folders for August Executive Meeting



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Treasurer's Report - Anita

Audited bank balance as at April 30, 2023: \$28,324.57

Unaudited bank balance as at May 31, 2023: \$27,961.34

Unaudited bank balance as at June 7, 2023: \$27,348.11

- Move to Accept: Anita; Second: Dean
- Approved
- Account: The physical items/banking documents for the role of treasurer will be transferred.
- Ministry documents are to be filled out online, all paper forms to be transferred.
- CSCCO Account now at the TD Bank in London (TD Belleville is now done). Dean may need to sign new cards.
- Years 2022 and 2021 are currently at our accountant's office in Belleville. Anita will be contacted for payment and pick up once they are filed.
 - **Action Item:** Vincenzo and Anita will meet over the summer in Don Mills to transition the physical items/banking documents.
- Seed Money will need to be distributed to the upcoming Conference Planning Committees
 - **Action Item:** Vincenzo will issue cheques for Seed Money as requested by Conference Planning Committees

Communication Coordinator's Report - Kathleen

- Move to Accept: Kathleen; Second: Margaret
- Approved
- Kathleen will purchase a laptop for the Communications portfolio in the Fall.
 - **Action Item:** Kathleen will share the Catholic Register Article about Chaplaincy with the membership.

Membership and Marketing Coordinator's Report - Jeff

- Move to Accept: Jeff; Second: Vincenzo
- Approved
- Jeff has shared all files with Joe and will transfer password(s)
 - **Action Item:** Joe will work on email correction for Mary Elaine Carty
 - **Action Item:** Joe will continue to work on a system for EFT tracking.



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Members at Large Reports - Margaret and Joe

No reports.

Vice President's Report - Adriana

- Move to accept: Adriana; Second: Dean
- Approved
- Business arising from the 2023 Conference: Adriana attended New Chaplain's workshop, asked if they would like to meet more regularly for ongoing mentoring and there was interest. Suggestion of Margaret, Joe and Lianne to join/assist on this project.

President's Report - Dean

- Move to Accept: Dean; Second: Margaret
- Approved
- Partnerships:
 - ACBO - update/greetings sent to the ACBO Plenary
 - CCC - WFMP workshop - Wayne Lechapelle is in line to lead a workshop. Dean is awaiting communication from Wayne.
 - ICE -Symposium - ICE will issue a document on Adult Faith Formation following the Symposium (Anne Walsh, Anne Jamison, Dr. Jill Gaudy)
 - OCSTA - Dean will reach out to request money in support of PD
 - CPCO - Dean will reach out to request money in support of PD
- End of year letter will go out before the end of June
 - Action Item: Dean will send End of Year Letter to Adriana to include in Newsletter
 - Action Item: Adriana will send Newsletter to Dean to email out to membership.

New Business

Conference 2024 Planning Team -

Upcoming Dates:

- Conference 2024 Planning Meeting - August 24, 2023, 10:00amEDT - Zoom
 - Land Acknowledgement and Prayer: Stephanie
- August CSCO Executive Meeting - August 25, 2023, 10:00am EDT - Zoom
 - Land Acknowledgement: Margaret
 - Prayer: Joe